

Privacy Policy

1. Introduction

Fundraising Research & Consulting (FR&C Pty Ltd) is committed to protecting privacy and handling personal information in a transparent and responsible way. This Privacy Policy explains how we collect, use, store, and disclose personal information in accordance with the Privacy Act 1988 (Cth) and the Australian Privacy Principles (APPs).

2. Scope of this policy

This policy applies to personal information:

- collected through our website and communications;
- provided to us by clients for specific engagements; and
- collected by FR&C from publicly available sources and stored in our research and screening databases.

3. Types of personal information we collect

The personal information FR&C collects may include:

- name and professional details;
 - publicly available biographical information;
 - publicly reported philanthropic, community, or governance involvement;
 - corporate, charity, or regulatory affiliations; and
 - other information available from lawful public sources.
- FR&C does not intentionally collect sensitive information, unless permitted or required by law.

4. How we collect personal information

4.1 Information provided directly

We collect personal information directly when individuals:

- contact us via our website or email;

- subscribe to updates; or
- otherwise correspond with FR&C.

4.2 Information collected from public sources

FR&C also collects personal information indirectly from publicly available sources for the purpose of fundraising research, prospect screening, and maintaining research databases.

Public sources may include (but are not limited to):

- company and charity registers;
- annual reports and financial statements;
- regulatory filings and honours lists;
- publicly accessible media, websites, and publications.

In many cases, FR&C does not have a direct relationship with the individual at the time this information is collected.

5. Research and screening databases

FR&C maintains proprietary research and screening databases compiled from publicly available information. These databases support services such as prospect screening, fundraising research, and advisory work.

Information contained in these databases:

- may be retained and updated over time;
- may be used across multiple client engagements where lawful and relevant; and
- is not used by FR&C to directly contact individuals.

6. Purpose of collection and use

FR&C collects and uses personal information to:

- conduct fundraising research and prospect screening;
- provide research insights and advisory services to client organisations;
- maintain and improve research databases and methodologies;

- respond to enquiries and manage professional relationships; and
- comply with legal, regulatory, and professional obligations.

FR&C does not sell or trade personal information as a standalone product. Personal information is used only as part of fundraising research, prospect screening, and advisory services provided to client organisations.

7. Disclosure of personal information

FR&C may disclose personal information:

- to client organisations that engage us to provide fundraising research, screening, or advisory services; or
- where required or authorised by law.
- FR&C does not disclose personal information to third parties for marketing purposes.

8. Notification of collection

Where personal information is collected directly, FR&C will provide notice at or before the time of collection where practicable.

Where personal information is collected indirectly from publicly available sources, it may be impracticable to notify individuals directly at the time of collection, particularly where information is collected at scale and individuals are not contactable.

This Privacy Policy is intended to provide general notice of FR&C's collection practices. Individuals who become aware that FR&C holds their personal information may contact us using the details below.

9. Storage and security

FR&C takes reasonable steps to protect personal information from misuse, loss, unauthorised access, modification, or disclosure.

Security measures include:

- secure, Australian-based systems

- restricted access for authorised personnel only; and
- secure deletion practices.

Personal information supplied directly by clients for specific engagements is retained only as long as necessary for service delivery and contractual or legal obligations. Information collected from public sources for inclusion in FR&C research databases is retained in accordance with lawful research and business needs.

10. Access and correction

Individuals may request access to, or correction of, personal information held by FR&C. Requests will be handled in accordance with the Australian Privacy Principles.

In some cases, information held by FR&C may be derived from public records, and FR&C may refer individuals to the original source where appropriate.

11. Complaints

If you believe FR&C has not handled personal information in accordance with this policy or the Privacy Act, you may lodge a complaint using the contact details below. FR&C will investigate complaints promptly and fairly.

12. Contact details

For questions, access or correction requests, or privacy complaints, please contact:

Privacy Officer
Fundraising Research & Consulting
Email: info@fundraisingresearch.com.au

Phone: 02 8006 1524

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